



*City Council Policy #17*  
*Building Permit Fees Waived for Taxing*  
*Governmental and Quasi-Governmental Projects*  
Date Approved: December 1, 2003  
Dates Amended: December 17, 2018

It is the policy of the City of Kirksville to consider the waiving of building permit fees at the request of governmental and quasi-governmental agencies. The Council hereby establishes the following criteria to follow for future requests, effective this date.

- A. The entity requesting a building permit fee variance be a taxing governmental or quasi-governmental agency, which is an agency that performs a task typically performed by the City (i.e. animal shelter); and
- B. The requesting entity has retained the services of an on-site construction manager.
  - 1. Construction manager must be a qualified, third-party entity with training and certification in appropriate building inspections in accordance with the International Code Council, and/or appropriate engineering standards.
  - 2. The construction manager must submit all inspection logs and findings to the City's Codes Department for possible review and retention.
- C. The City Manager shall consider a request from an entity to waive building permit fees of \$100.00 or less.
- D. The City Council shall continue to consider a request from an entity to waive building permit fees of \$100.01 or more.